

JACK FOX

Burnaby, BC

604-562-3063

jack@jackfoxmedia.com

Highlights of Qualifications

- Effectively coordinated and managed crews and talent across Canada and the United States for a diverse array of film and TV projects and events.
- Crafted comprehensive call sheets, treatments, scripts, and shot lists for a diverse range of projects including documentaries, municipal profiles, TV series, and TV campaigns
- Produced and directed 5 feature length documentaries and 90 episodes of television for OUTtv & ShawTV
- Conducted in-depth research to curate insightful and relevant interview questions for Roundhouse Radio's morning show, focusing on current and pertinent topics.

Logistics

- Managed all aspects of crew and cast logistics, including schedules and movement coordination, for the production of 'Farming for Love'
- Secured locations and permits for filming
- Effectively coordinated and secured locations for numerous projects, handling permits, releases, and managing expectations with meticulous attention to detail
- Produced over 30 TV campaigns for Metro Vancouver on tight deadlines, liaising with staff, mayors and councillors coordinating and developing scripts, scheduling crew, obtaining releases
- Coordinated radio spots, TV ads and social media buys
- Secured filming permits, and appropriate documentation for film and TV for various projects
- Procured local and international accommodation, gear rentals, and transportation resources with efficiency and precision

Communication

- Provided comprehensive support to the cast throughout Farming for Love, S1 and S2.
- Facilitated communication with government officials to collaboratively develop a 12-part video series showcasing the diverse services offered by Metro Vancouver.
- Oversaw crews of 20, for panels, campaigns, and live coverage of events using and building outstanding communication and interpersonal skills
- Managed the complete production process of 'Knuffle Bunny Across America,' meticulously overseeing every phase from casting to post-production across 12 episodes. Maintained sensitive communication with the involved families to ensure their comfort and understanding, avoiding any undue pressure or expectations

Administration

- Coordinated invoices, contracts, payments and budgets for OUTtv, Vancouver Pride, Metro Vancouver and Ascent Employment Law
- Executed budgets for large-scale events and film productions

Work Experience

Cast Care Coordinator , Million Dollar Secret, Netflix	2024
Producer , Knuffle Bunny Across America, Hidden Pigeon	2023 - 2024
Production Coordinator , Inside & Out: Writing for Incarcerated, William Head	2023 - 2024
Production Coordinator , History's Most Haunted, T+E	2023
Field Producer , Farming for Love (S1, S2), CTV	2022 - 2023
Senior Producer , Metro Vancouver, Regional Government	2018 - 2023
Film Consultant , Inside/Out: A Prison Memoir,	2021 - 2022
Video Content Producer , Ascent Employment Law	2021 - 2023
Video Content Producer , Vancouver Pride Society	2012 - 2023
Film Consultant , National Film Board	2019 - 2022
Co-Producer , Mixed↑ , OUTtv & OUTtvGO	2019 - 2021
Producer & Director , Fountain of Age , OUTtv & OUTtvGo	2018 - 2019
Morning Show Live Radio Producer , Roundhouse Radio [full-time]	2016 - 2018
Executive Producer , Puppet Killer	2016 - 2017
Print Producer (Special Feature) , Vice Media LLC	2016
Producer & Director , Changing Keys: The Sara Davis Buechner Story , OUTtv	2014 - 2015
Film Acquisitions & Marketing Specialist , OUTtv, [full-time]	2012 - 2016
Producer , Why Go Through That? , OUTTtv	2012 - 2013
TV Producer , OUTLookTV, Shaw & OUTtv	2011 - 2015

Education

Mental Health First Aid Standard , Mental Health Commission of Canada	2023
Producer & Reporter Workshops , ShawTV, Vancouver	2012 - 2013
Volunteer	
Student Film Mentor , Templeton Secondary, Vancouver	2019 - 2023